

Hawaii Island Bed & Breakfast Association

P.O. Box 185

Honoka'a, HI 96727

Membership Packet

Dear Prospective Member,

Thank you for being interested in becoming a member of the Hawaii Island Bed & Breakfast Association (HIBBA). HIBBA was founded in 1989 to ensure quality accommodations for visitors, to provide a common advertising source, to give B&B owners a unified voice in dealing with government agencies and to help support one another.

There are two membership categories:

1. Full membership, which means seeking approval by the Quality Assurance Committee and meeting all criteria for membership as outlined by our By-laws and Policies and Procedures.
2. Associate of Supporting Members, which means those who endorse the goals of HIBBA and would like to attend meetings and receive newsletters.

Membership Benefits include:

- Newsletters, updates and tips for B&B operation
- Exchange and communication with other B&B owners
- Standardized quality inspection program
- Joint advertising, including the HIBBA website and rack card
- Referrals without commission from other HIBBA members

Membership requires the compliance and proof of the following items:

- Membership Application
- HIBBA By-laws
- HIBBA policies and procedures
- Code of Ethics agreement
- County Approval Letter for Special Use Permit to operate a B&B
- Brochure

- Welcome and Confirmation Letters
- General Excise Tax License
- \$1,000,000 B&B Liability Insurance Certificate
- Transient Accommodations Tax License
- Breakfast Photos

Please review the requirements for membership and call me if you have any questions. If you feel you understand and are further interested in pursuing a HIBBA membership, please contact me for more information, the necessary forms and HIBBA documents. To proceed with the membership application you would need to send your completed membership application and other requirements (as listed) along with a check to HIBBA for a non-refundable application and inspection fee of \$110 to the address above. After your payment is received, our Quality Assurance Inspector will contact you to schedule your inspection.

Thank you and Aloha,

Randy Goff, Membership and Quality Assurance Chairperson

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